



Guests Researchers Programme Regulations

1. In order to foster research into contemporary artistic practices, the MACBA Study Centre (CED) offers four personal study stations for resident researchers. These desks are located in the Bibliographic Holdings Room of the Library, situated on the third floor. The call for applications to fill these positions is permanently open.

2. Residencies are aimed, principally, at academic researchers, artists and other arts professionals. Those eligible to apply for them are people with university qualifications or equivalent experience specialising in contemporary art and culture, and who are working on a research project on a subject within these fields.

3. To apply for a residency, those interested should contact psi@macba.cat including the following documentation:

- Letter of application, stating the desired dates of starting and concluding the residency period.
- Description of the project they wish to pursue during their residency, demonstrating the appropriateness of CED resources for their research (maximum 3,000 characters).
- Academic and professional curriculum vitae.

Consideration will also be given to any references and reports from academic or art institutions endorsing the project of the applicant.

4. The residency periods will be between one and three months duration, and can be prolonged, exceptionally, according to the characteristics of the candidate and the project submitted. However, in no case may the residency period exceed six months in the same year. Researchers that would like to do another residency after these six months have passed, must wait at least one year before occupying a new place, and send the application based on a new project.

5. The granting of a residency guarantees the availability of an individual study station equipped with personal computer, Internet connection, office software and preferential access to databases, collections, catalogues and other resources at the CED, including assistance from Library and Archive staff.

6. Applications will be considered by members of the coordinating team of the Guests Researchers Programme. Applicants will receive a reply from the CED within a maximum of 60 days from the date the application is submitted. This team will monitor the research process during the residency.

7. Access to the study stations will be Monday to Thursday, from 9 am to 7 pm, and Fridays and days before the Three Kings Day, Good Friday, Nativity of St. John the Baptist, La Mercè, Christmas and New Year's Eve, from 9 am to 2 pm. The Library will be open Monday to Thursday, from 10 am to 7 pm. Outside of Library opening hours, researchers will be able to access their study stations, but not have access to new documents or loan service, since the Library will be closed to the public. During Holiday periods, researchers will not have access to the CED. The Library staff will confirm closure dates in advance.

8. As a general rule, researchers using these study stations must follow the general security regulations of the Museum and the regulations described at www.macba.cat/uploads/20150604/Normativa_CED_eng.pdf for other areas of the CED, and must always request to Library staff the bibliographic and documentary materials kept in

the Room where the study stations are located, since no user –including themselves– has direct access to these materials.

9. In order to ensure optimal utilisation of the residency, researchers must comply with the 75% minimum compulsory attendance.

10. Researchers will be entitled to a Friends of MACBA (Student friend) card for free and enjoy the following benefits and advantages during the period of the residency. Upon completion of this period, the card will no longer be valid:

- Free admission to the Museum as many times as desired.
- Free access to the Museum with children under 18 years accompanied by the card holder.
- Special conditions for all the activities organised by the Museum during the period of validity of the card, as well as free access to certain activities.
- Preference in enrolment to activities.
- Exclusive guided visits to temporary exhibitions, the MACBA Collection and the interior spaces of the Museum.
- Meetings with artists and curators.
- Guided visits to other museums and art centres in the city.
- Continuous information about the exhibitions and activities of the Museum.
- Invitations to openings and other events.
- 5% discount at the shop MACBA Store Laie.

11. During their stay, guests researchers will be offered the possibility of presenting their project to the staff and other researchers of the CED.

12. Following their stay, researchers must submit a report for the internal archive of the CED, explaining the work process followed during the period of research, as well as the final result.

13. The CED reserves the right to change these conditions as and when considered necessary.